



**State of New  
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Department of  
Education**

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# Messages From the Department of Education

September 2012

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## ACCOUNTABILITY, ASSESSMENT, CURRICULUM, AND SCHOOL IMPROVEMENT

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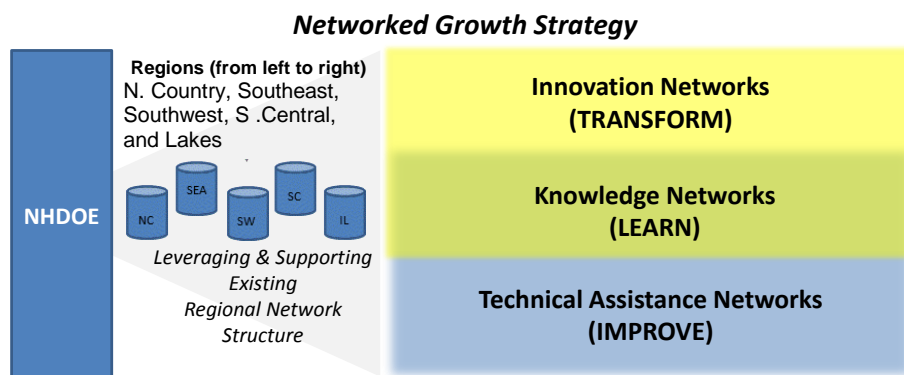
### A. Elementary and Secondary Education Act (ESEA) Flexibility Waiver

The New Hampshire Department of Education (NHDOE) is seeking an ESEA Flexibility Waiver from the United States Department of Education (USED). There are ten waivers included as part of the larger application. By submitting this application the NHDOE will request flexibility through waivers of ESEA requirements and their associated regulator, administrative, and reporting requirements. For more information go to [www.education.nh.gov/accountability-system/index.htm](http://www.education.nh.gov/accountability-system/index.htm).

Contact: Paul Leather, (603) 271-3801, [Paul.L Leather@doe.nh.gov](mailto:Paul.L Leather@doe.nh.gov)

### B. NH is Launching a State-Wide Network System of Improvement and Innovation

The NHDOE and a broad array of partners, including the NH School Administrators Association, NH Association of School Principals, Southern New Hampshire University, Keene State College and Plymouth State University are embarking on a powerful strategy to ensure our state's students and families are receiving the highest level of educational excellence. We believe that the true power to transform our system exists by building the capacity of educators, school leaders, and students, better addressing their needs and interests, and shifting from policies focused on compliance to communities of support. Our methodology is a multi-tiered set of professional learning networks created to better connect districts and educators to one another, to high quality, relevant information resources, and to an array of facilitated supports. This strategy – which is aligned with the state's Four Pillars and is being pursued as part of its current NCLB waiver request – will be more flexible, efficient and responsive to districts' needs. Most of all, this design will ensure that all key stakeholders are collaborating intentionally toward the shared goal of preparing college & career ready students. The integrative, networked approach includes three types of networks: **Technical Assistance Networks; Knowledge Networks; and Innovation Networks**. These networks are designed to better support districts and schools and will enable educators to collaborate through a range of trainings, discussions and activities that work towards both State and district priorities of dramatically improving student learning outcomes.



### Regional Liaisons

To support the state-wide Network System of Improvement and Innovation the NHDOE has hired regional liaisons to facilitate communication between the field and

the Department. The liaisons will share information and provide technical assistance to school districts regarding State priorities to include: curriculum, instruction, assessment, school improvement, and innovation. The North Country liaison position is currently open. A list of the regional liaisons and their contact information follows:

Lakes Region	Jane Bergeron-Beaulieu	<a href="mailto:ibergo@seresc.net">ibergo@seresc.net</a>
South Central region	Randy Bell	<a href="mailto:bellp@comcast.net">bellp@comcast.net</a>
Southeastern Region	Bob Manseau	<a href="mailto:bobmanseau@comcast.net">bobmanseau@comcast.net</a>
Southwestern Region	Saundra Kent	<a href="mailto:kentss@gsinet.net">kentss@gsinet.net</a>

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

### **C. Technical Assistance Network: Designing Quality Performance Assessments Institute**

Designing Quality Performance Assessments is an exciting new multi-year initiative that aims to engage New Hampshire's school districts in building valid and reliable performance assessments into our state student assessment system. Performance assessments are multi-step assignments with clear criteria, expectations, and processes which measure how well a student transfers knowledge and applies complex skills to create or refine an original product.

The foundational principles of this initiative are:

- New Hampshire's Student Assessment System should promote and measure the knowledge, skills, and dispositions that lead students to graduate from high school college-and career-ready.
- Performance assessments are a vehicle for encouraging teaching and learning of meaningful content.
- New Hampshire's system of educator support should build the capacity of educators to engage students in learning of meaningful knowledge and skills.
- Accountability systems, including educator evaluation systems, should be built upon a foundation of a student assessment system that measures critically important student outcomes.

To learn more about this opportunity please go to at [www.education.nh.gov/assessment-systems/index.htm](http://www.education.nh.gov/assessment-systems/index.htm).

Contact: Paul Leather, (603) 271-3801, [Paul.L Leather@doe.nh.gov](mailto:Paul.L Leather@doe.nh.gov)

### **D. Hardware Purchasing Guidelines from Smarter Balanced Assessment Consortium**

The Smarter Balanced Assessment Consortium has issued purchasing guidelines to help schools and districts make instructional technology purchases over the next two years. These hardware and operating system guidelines are meant to inform current and future purchasing decisions to ensure that new devices are compatible with the Smarter Balanced assessment system in 2014-15. Following these guidelines for purchasing new hardware will ensure that new devices in a school or district will at least meet the minimum requirements to be compatible with the new assessments. At this time the specifications do not constitute the full list of technical requirements that will be necessary to administer the new assessments; however, the states in both consortia will continue to collaborate to shape the full and final list of requirements. Support for operating systems not specified in the initial guidance, predating

those specified, or with processor capacities lower than recommended, will be described in future updates to these guidelines. The full guidelines for Smarter Balanced are available online at [www.smarterbalanced.org/smarter-balanced-assessments/technology](http://www.smarterbalanced.org/smarter-balanced-assessments/technology).

Contact: Stan Freeda, (603) 271-5132, or [Stanley.Freeda@doe.nh.gov](mailto:Stanley.Freeda@doe.nh.gov)

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## CERTIFICATION

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### A. Alternative 4 and 5

Please remember that if you have candidates in your school district who were hired over the summer and have a Statement of Eligibility (SOE) their individual professional development plan (IPDP) should be forwarded to the Bureau of Credentialing as soon as possible after the date of hire. It is expected that an alternative 4/5 candidate for New Hampshire certification will construct a professional development plan for that certification that is just as rigorous as if they are enrolled in a teacher preparation program at an institution of higher education. A portfolio of evidence that documents completion of the appropriate competencies must be submitted for full certification. If you have questions about this process or need assistance please contact the Bureau of Credentialing. An Alternative 4 candidate is not considered HQT until the Intern license is in place and the candidate has passed the appropriate content test (or demonstrated content area competency through another route).

Contact: Lisa Landenberger, (603) 271-2409 [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov) or  
Rilma Nickerson (603) 271-3873 [Rilma.Nickerson@doe.nh.gov](mailto:Rilma.Nickerson@doe.nh.gov)

### B. Alternative 4 and 5 Certification Guide

The Bureau of Credentialing has recently updated the Alternative 4 and 5 Certification Guide into one document. Please watch for training opportunities for these new guides this fall.

Contact: Karen Soule, (603) 271-4196, [Karen.Soule@doe.nh.gov](mailto:Karen.Soule@doe.nh.gov)

### C. Data Regarding Hires/Terminations and Teacher Assignments

All data on hires and terminations need to be entered into the EIS system as soon as possible. Also please submit your Course Submissions and Student Class Submissions. These should represent the courses your teachers are teaching and the students enrolled in those courses. Note: you can also roll-over your course assignments directly in the EIS system and/or enter courses and student rosters directly in EIS. The Bureau of Credentialing is relying on districts to enter the data as we no longer use the Personnel Action Form (PAF). For technical issues with the i4see uploads please contact [i4see.help@doe.nh.gov](mailto:i4see.help@doe.nh.gov).

Contact: Lisa Landenberger, (603) 271-2409, [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov)

### D. Endorsements and HQT: 2011-2012 Federal Reporting

Please make sure all your teachers are highly qualified and certified for the courses they are teaching. Last year's HQT data will be extracted from EIS this fall for the first time. It is important to update the database with HOUSSSE and transcript review details. Additionally, assignments are sometimes entered incorrectly or in a way that the HQT status of an educator may not be properly verified. To see the areas in question, please login to the Educator Information System (EIS) and click on tabs found on the top of the EIS page ("HQT" or "Uncertified").

Contact: Ginny Clifford, (603) 271-3455, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

**E. National Board for Teaching Standards Certification**

New Hampshire offers \$1,000 towards the cost of an educator seeking National Board for Professional Teaching Standards certification. For more information on the National Board for Professional Teaching Standards see [www.nbpts.org](http://www.nbpts.org).

Contact: Judith Fillion, (603) 271-3855, [Judith.Fillion@doe.nh.gov](mailto:Judith.Fillion@doe.nh.gov)

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**DATA**

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**A. End of the Year School District Financial Report**

The Form DOE-25/MS-25 was due on September 1.

Contact: Ron Leclerc, (603) 271-3876, [Ron.Leclerc@doe.nh.gov](mailto:Ron.Leclerc@doe.nh.gov)

**B. i4see****a) Fall i4see Training**

The Department is planning four sessions of BOY (Beginning of Year) Training:

- September 18, DOE Room 15 from 9:00 a.m.-11:00 a.m.
- September 18, Webinar from 1:00 p.m.-3:00 p.m.

Training will include the following topics:

- NEW!! Attendance in the BOY record
- Review of BOY (Beginning of Year) submissions
- Course/Class submissions and
- the A12 series of fall reports that are submitted on ESS.
- High School i4see issues, such as Real Time Entry, Dropouts, Cohort, and Completer Reports, will be covered at the end of each session.

**b) The EOY (end of year) schedule remains as follows:**

- If your district has not yet Certified the 2012 EOY Enrollment, EOY Academic, and the Sped Public files, please do so as soon as possible. Please contact us if you need assistance at [i4seehelp@ed.state.nh.us](mailto:i4seehelp@ed.state.nh.us).
- Now thru October 31 – The DOE is reviewing all tuition reports and contacting districts with anomalies.
- November 1 – Superintendents should print, sign and submit end of year reports:
  - ...ADM Report
  - ...EOY Determination Sign Off

**c) NECAP Second Round Label Requests:**

- The i4see Workbench will be open from September 10 to September 26 for second round label requests. This includes late arrivals or students who are missing labels when they are received from Measured Progress.

Contact: Sandy Hyslop, (603) 271-2831, [Sandy.Hyslop@doe.nh.gov](mailto:Sandy.Hyslop@doe.nh.gov)

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**FUNDING**

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**A. NH Fish & Wildlife Calendar Fundraiser**

The 2013 New Hampshire Fish & Wildlife calendar makes a great school or club fundraiser. Your group makes \$4.95 on each calendar sold. Sales also support the N.H. Fish and Game

Department's work conserving wildlife and wild places and promoting conservation education in New Hampshire schools. Get started today by downloading a calendar group sales kit at [http://www.wildnh.com/Shop/calendar\\_fundraiser.html](http://www.wildnh.com/Shop/calendar_fundraiser.html).

## **B. School Facilities**

- a) The School Building Aid program will change dramatically beginning in FY 14. Many of the details remain to be developed. Some general information about the changes is available on the building aid page of the department website, [www.education.nh.gov/program/school\\_approval/school\\_build.htm](http://www.education.nh.gov/program/school_approval/school_build.htm).
- b) The moratorium on new projects for School Building Aid remains in effect for votes that take place prior to July 1, 2013. Even though School Building Aid is expected to be available in FY 14, projects approved by voters or city councils prior to July 1, 2013 will not be eligible for building aid.
- c) Indoor Air Quality checklists were due by June 30, 2012 from all public schools. If your school has not completed the Survey Monkey checklist, please contact Marjorie at 271-3620 immediately.

Contact: Marjorie Schoonmaker, (603) 271-3620, [Marjorie.Schoonmaker@doe.nh.gov](mailto:Marjorie.Schoonmaker@doe.nh.gov)

## **C. Social Security Disability Benefits for Children - How Schools Can Help**

The Social Security Administration through Supplemental Security Income (SSI) makes payments to disabled or blind children under the age of 18. When school records are requested, a form is included for the child's current teacher or the teacher most familiar with the child to complete regarding function in the classroom. Schools can help by expediting the request for school records and by teachers expeditiously completing the teacher questionnaire and returning it. Please spread the word. Let others at the school know how important school records and information from the teacher are in the disability process.

Contact: Peggy Vieira, (603) 271-3341, x306, [Peggy.Vieira@ssa.gov](mailto:Peggy.Vieira@ssa.gov)

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## **GRANTS and REQUESTS FOR PROPOSALS**

**ALL RFPs Can be Found on the Department Website at**  
[www.education.nh.gov/rfp/index.htm](http://www.education.nh.gov/rfp/index.htm)

### **A. New Hampshire Augmentative and Alternative Communication Initiative**

The NHDOE, Bureau of Special Education, is seeking proposals from qualified individuals/organizations to provide professional development to all New Hampshire School Districts (K-12) for special education students who benefit from supports to express thoughts, needs, wants and ideas (at no cost to the district) via the use of Augmentative and Alternative Communication (AAC). Deadline for receipt of proposals: Friday, September 14, 2012.

Contact: Barbara Raymond, (603) 271-3791, [Barbara.Raymond@doe.nh.gov](mailto:Barbara.Raymond@doe.nh.gov)

### **B. Development, Implementation and Improvement of Regional Technical Assistance Networks**

The Department of Education is seeking specific expertise and experience in the development, implementation and improvement of regional technical assistance networks.



The purpose of this RFP is to seek proposals for an individual or organization to take the lead in the development, implementation and improvement of a comprehensive network system statewide. The network will: (1) support schools/districts in improvement activities, (2) support regional liaisons in their work within their regions, and (3) provide for professional development and e-learning activities. Proposals will be read beginning on September 19, 2012. Any proposals received after the deadline will be considered if the positions are not filled by applicants that submitted by the deadline.

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

### **C. Improvement Support And Technical Assistance To Local School Districts And Schools**

The Division of Instruction is seeking individuals with specific expertise and experience to work with districts and schools in New Hampshire as a part of the Statewide System of Support to improve student achievement. The selected individual or entity will work as a liaison between the Department, the regional school improvement facilitators, and districts and schools. Priority of direct support will be given to districts in corrective action, schools that are Schools In Need of Improvement (SINI) year four or higher and schools that are on the State Persistently Lowest-Achieving (PLA) list. This individual or entity will work with the districts and schools based on their particular needs throughout the improvement plan development and implementation. Proposals will be read beginning on September 19, 2012. Any proposals received after the deadline will be considered if the positions are not filled by applicants that submitted by the deadline.

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

### **D. Technical Assistance and Support In The Development Of High Quality Competencies**

The Department of Education is seeking an individual or entity with specific expertise and experience to provide technical assistance and support to local LEA's for the development of English Language Arts and Mathematics Common Core Competencies and performance indicators at the local level using Common Core Competencies developed in 2011. Proposals will be read beginning on September 19, 2012. Any proposals received after the deadline will be considered if the positions are not filled by applicants that submitted by the deadline.

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

### **E. Technical Assistance To Local School Districts in the North Country Superintendents' Region**

The purpose of this RFP is to seek proposals for an individual to provide technical assistance to school districts in the North Country Superintendents' region regarding State priorities: Curriculum, instruction and assessment; School improvement; and Innovation. Proposals will be read beginning on September 21, 2012. Any proposals received after this deadline will be considered if the position has not been filled by an applicant that submitted by the deadline.

Contact: Paula Delisi, (603) 271-2718, [Paula.Delisi@doe.nh.gov](mailto:Paula.Delisi@doe.nh.gov)

**F. Title I Program Review and Technical Assistance To Local School Districts and Schools**

The Division of Instruction is seeking individuals with specific expertise and experience to participate in Title I program application reviews and to provide technical assistance to Title I districts and schools. The selected individual or entity will work as a liaison between the Department, the regional school improvement facilitators, and districts and schools. Proposals will be read beginning on September 19, 2012. Any proposals received after the deadline will be considered if the positions are not filled by applicants that submitted by the deadline.

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

**G. Transitioning To the Common Core State Standards**

The Division of Instruction is seeking an individual or entity to develop a comprehensive professional development plan and service delivery model for transitioning NH educators to the Common Core Standards (CCS). The delivery plan should connect three primary components: the prioritized reform strategies, relevant delivery chains and expected impact on key outcome metrics (CCSSO: Common Core Implementation Workbook). Proposals will be reviewed starting September 19, 2012. Any proposals received after the deadline will be considered if the positions are not filled by applicants that submitted by the deadline.

Contact: Deborah Connell, (603) 271-3769, [Deborah.Connell@doe.nh.gov](mailto:Deborah.Connell@doe.nh.gov)

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**HEARINGS**

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**A. Ed 506.03, Ed 507.17, Ed 507.20, Ed 612.06, Ed 614.10, Ed 614.12 (Certification for Business Administrator, Career and Technical Education Dir., English for Speakers of Other Languages (ESOL), and Library Media Coordinator Supervisor and Approval of PEPP for Business Administrator, Career and Technical Ed. Dir. and ESOL).**

A public hearing will be held at 11:30 a.m. October 17, 2012, State Board Room, NH Department of Education, 101 Pleasant Street, Concord, NH 03301. Deadline for submission of written comments is October 31, 2012.

**B. Ed 601-609, Ed 609.01(b)(1), Ed 611, Ed 613, Ed 615 and Ed 616 (Procedures for Approval, Standards for Professional Educational Preparation Programs (PEPP), Institutes for Higher Education (IHE) Responsibility and General Ed program).**

A public hearing will be held at 11:00 a.m. October 17, 2012, State Board Room, NH Department of Education, 101 Pleasant Street, Concord, NH 03301. Deadline for submission of written comments is October 31, 2012.

Contact: Mary Mayo, (603) 271-3189, [Mary.Mayo@doe.nh.gov](mailto:Mary.Mayo@doe.nh.gov)



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**SCHOOL APPROVAL STANDARDS**

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**This section applies to both public and non-public schools**

**A. Conditionally Approved Schools**

Schools that were conditionally approved as of July 1, 2012 should submit evidence of compliance as soon as it is available. Status will be changed to approved upon receipt and verification of the documentation.

Contact: Leslie Higgins, (603) 271-3759, [Leslie.Higgins@doe.nh.gov](mailto:Leslie.Higgins@doe.nh.gov)  
Marie Morgan, (603) 271-4125, [Marie.Morgan@doe.nh.gov](mailto:Marie.Morgan@doe.nh.gov)

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**SPECIAL EDUCATION**

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**A. Educational Surrogate Parent Program**

Educational Surrogate Parent Program is a volunteer program designed to provide a child with a disability with an educational surrogate parent to act as the child's educational decision-maker. As the educational decision-maker you would participate in a child's special education team meetings. Represent children whose parents are unavailable or unable to participate in the special education process; are not responsible for any financial costs or direct care of the child. Must be at least 21 years of age and complete an application that includes a background check. The NH DOE requires applicants to participate in a nine-hour training, which is offered at no cost to applicants. The training includes information on the special education process and related topics. (Professional Development credits are available for this training)

Training Schedule

Saturday, October 27, 2012, Plymouth Public Library, Plymouth, NH (10:00 a.m.-5:00 p.m.)  
Saturday, December 15, 2012, Keene Public Library, Keene, NH (9:00 a.m.-5:00 p.m.)

Contact: McKenzie Harrington, (603) 271-3739, [McKenzie.Harrington@doe.nh.gov](mailto:McKenzie.Harrington@doe.nh.gov)

**B. FY'13 IDEA Federal Funds Application Training**

The Bureau of Special Education is providing training for the completion of the FY'13 Federal Funds Application on Tuesday, September 11, 2012, from 9:00 a.m.-11:00 a.m. at the NH Department of Education – Room 15.

The complete FY'13 IDEA Federal Funds Application in the NH Grants System

- Online application under the NH Grant System
- Required Attachments
- Guidance documents
  - NH Allowable Costs and Activities
  - NH 2013 IDEA Federal Funds Instructions
- FY'13 IDEA Application Approval Process
- FY'13 IDEA Application Reporting Requirements

Contact: Terry Stafford, (603) 271-3720, [Terry.Stafford@doe.nh.gov](mailto:Terry.Stafford@doe.nh.gov)

**C. Professional Development Opportunities for New Special Education Administrators**

The Bureau of Special Education is offering professional development for NEW Special Education Administrators, the orientation(s) will be held at the NHDOE, Room 12:

Tuesday, October 16, 2012 ~ 9:00 a.m.-11:00 a.m.

Tuesday, December 4, 2012 ~ 9:00 a.m.-11:00 a.m.

Tuesday, February 5, 2013 ~ 9:00 a.m.-11:00 a.m.

Contact: McKenzie Harrington, (603) 271-3739, [McKenzie.Harrington@doe.nh.gov](mailto:McKenzie.Harrington@doe.nh.gov)

**D. NH Special Education Information System (NHSEIS) Fall Training Schedule**

Topic	Date / Time	Location
NHSEIS for Preschool	Thursday, October 4, 2012 10:00 a.m.-noon	NH DOE - Room 15
NHSEIS for Teachers & Case Managers	Monday, October 22, 2012 9:00 a.m.-noon	NH DOE - Room 15
NHSEIS for Office Professionals	Tuesday, November 13, 2012 9:00 a.m.-noon.	NH DOE - Room 15
NHSEIS CAT Aid / 402	Thursday, November 29, 2012 1:00 p.m.-4:00 p.m.	NH DOE - Room 15

Contact: Terry Hersh, (603) 271-3775, [Terry.Hersh@doe.nh.gov](mailto:Terry.Hersh@doe.nh.gov) or  
Kerry Schmidt, (603) 271-0818, [Kerry.Schmidt@doe.nh.gov](mailto:Kerry.Schmidt@doe.nh.gov)

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**PROFESSIONAL DEVELOPMENT**


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**A. App Inventor**

A full day of activities is planned using MIT's APP Inventor on Friday, November 9th from 8:30 a.m.-2:30 p.m. at UNH Manchester. Learn how to create an app for any problem or situation. There will be an overview of the process, demonstration of student created apps, and access to resources, documents and lesson plans to use in your classroom. Leave with your own app you create during the workshop. Workshop is Free . PDUs and Lunch are included.

Contact: Mary Laturneau, (603) 437-3510, [nhmfgit@gmail.com](mailto:nhmfgit@gmail.com)

**B. Arts Education Partnership Conference**

Registration is open with the NH State Council on the Arts for, ***Opening Minds to the Arts: Investing in Arts Education for a New Generation***, the 2012 NH Fall Statewide Arts Education Conference. Activities will include workshops in different arts disciplines, seminars, grant writing information, teaching artists' exhibits. A STEM (Science Technology Engineering Math) to STEAM (add the Arts & Design) panel/seminar with artists, educators, engineers and scientists. Educators, administrators, parents, teaching artists, community arts leaders and the public are invited. The conference is sponsored by the NH State Council on the Arts, the NH Department of Education, AVA Gallery & Art Center, the Lebanon Opera House, Dartmouth College, the Hood Museum of Art, and the Arts Alliance of Northern New Hampshire plus other partners in the Upper Valley and beyond. Day 1 (Fri., Oct 19) takes

place at AVA Gallery & Art Center, Lebanon, NH; Day 2 (Sat., Oct. 20) takes place at Kearsarge Regional Middle School, North Sutton. To register on-line or for information visit [www.nh.gov/nharts](http://www.nh.gov/nharts) or [www.aannh.org](http://www.aannh.org) or contact Catherine O'Brian, Arts Education Coordinator, New Hampshire State Council on the Arts, 603-271-0795, [catherine.r.obrian@dcr.nh.gov](mailto:catherine.r.obrian@dcr.nh.gov).

### **C. Bullying Awareness and Prevention Online Tutorial**

In an effort to assist schools in providing training for all school related employees, volunteers, substitute teachers and others, the Safe and Drug Free Schools and Communities Program and the NH e-Learning for Educators Project, both programs of the New Hampshire Department of Education, have developed a short online tutorial training on bullying awareness and prevention. This tutorial costs \$10.00 and covers basic issues surrounding bullying, the impact of cyberbullying, and the requirements of the New Hampshire Pupil Safety and Violence Prevention Act. Participants will earn a Certificate of Completion for three hours of professional development that will satisfy the required basic training in bullying awareness and prevention. For more information and online registration, visit [www.regonline.com/bullyingtutorial](http://www.regonline.com/bullyingtutorial). Districts may register cohorts of teachers in the tutorial at reduced registration rates. For more information, visit [www.opennh.org](http://www.opennh.org) or contact the OPEN NH Project Coordinator. A complete 7-week course is also available through OPEN NH, and will be offered in future OPEN NH course sessions, or by special district cohort request.

Contact: Stan Freeda, (603) 271-5132, or [Stanley.Freeda@doe.nh.gov](mailto:Stanley.Freeda@doe.nh.gov)

### **D. Media & Today's Youth**

Join the NH Department of Education HIV/Health Program and North Country Education Services on Tuesday, September 25, 2012, from 3:00 p.m. to 5:00 p.m. at North Country Education Services, 300 Gorham Hill Road, Gorham, NH, to preview timely and thought-provoking films on media's influence on today's youth. Approximately forty films will be available this fall through interlibrary loan. Most films have free downloadable study guides and are licensed for classroom viewing. View the entire list of available films/videos at <http://bit.ly/HealthHIVMedia>. Register online for this event at <http://www.ncedservices.org/profdev.htm#movie> or go to [www.ncedservices.org/index.html](http://www.ncedservices.org/index.html) and click on the Impact of Media On Today's Youth link under Upcoming Professional Development.

### **E. Substitute Teaching: Tools and Tips for Success Online Tutorial**

In an effort to assist schools in preparing potential substitute teachers for teaching in NH schools, the NH e-Learning for Educators, a program of the New Hampshire Department of Education, is offering a short online tutorial through OPEN NH. This tutorial costs \$25.00 and provides basic knowledge and skills necessary for being an effective substitute teacher. Proper preparation before substituting in a school or district will greatly increase the confidence and comfort level of substitute teachers working with students in the classroom. The tutorial provides a brief overlook of the situation in education today and prepares potential substitutes with an understanding of how teachers and students interact in our changing educational landscape. Basic skills and techniques for teaching lessons to students along with some strategies for managing behavioral issues are explored. Finally, the tutorial covers a basic understanding of the kinds of policies and procedures that schools must operate under, including the NH pupil safety policy involving bullying. For more information and online registration, visit [www.regonline.com/substitutetutorial](http://www.regonline.com/substitutetutorial). Districts may register

cohorts of teachers in the tutorial at reduced cohort registration rates. For more information, visit [www.opennh.org](http://www.opennh.org) or contact the OPEN NH Project Coordinator. In the future, NH e-Learning for Educators plans to offer a complete 7-week course for substitute teaching which will be offered in future OPEN NH course sessions, or by special district cohort request.

Contact: Stan Freeda, (603) 271-5132, or [Stanley.Freeda@doe.nh.gov](mailto:Stanley.Freeda@doe.nh.gov)

#### **F. Deals for Districts for e-Learning for Educators Online Professional Development Courses**

**OPEN NH** (New Hampshire e-Learning for Educators) offers a variety of group discount deals for SAUs, districts, or schools. Deals include 25 seats in our 7 week 35 hour online professional development courses for \$2,625 or 4 seats for 2 teachers for \$440. The OPEN NH Fall 2012 Session will begin on October 3rd and run through November 20th. Districts can also request the special delivery of any of our courses over a 7-8 week time frame of their choice. To request a special delivery course, a designated team leader should complete a Special Course Delivery Registration form, available online, and send it to the OPEN NH Project Coordinator for processing, or contact the coordinator. Teaching Enhancement courses for online course facilitation and online course development are available through the program. Graduate credits are available through Plymouth State University at additional cost. Registration information and a complete list of courses running in the OPEN NH Sessions, as well as descriptions of all courses in the OPEN NH catalogue can be found on the Web site at [www.opennh.org](http://www.opennh.org). OPEN NH is part of the NH e-Learning for Educators Project, a program of the New Hampshire Department of Education.

Contact: Stan Freeda, (603) 271-5132, or [Stanley.Freeda@doe.nh.gov](mailto:Stanley.Freeda@doe.nh.gov)

#### **G. OPEN NH Fall 2012 Session Online Professional Development Courses**

Registrations are now being accepted for the Fall Session of OPEN NH courses. The seven week, 35 hour online professional development courses will run from October 3rd through November 30th. The list of OPEN NH professional development courses and descriptions offered during the upcoming OPEN NH Sessions can be found on the Web site at [www.opennh.org](http://www.opennh.org). Online registration is only available for individuals. Graduate credits are available through Plymouth State University at additional cost. OPEN NH is part of the NH e-Learning for Educators Project, a program of the New Hampshire Department of Education.

Contact: Stan Freeda, (603) 271-5132, or [Stanley.Freeda@doe.nh.gov](mailto:Stanley.Freeda@doe.nh.gov)

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### **DEPARTMENT STAFF UPDATES**

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**Dr. Richard A. Gustafson** has been appointed as the **Director of the Division of Higher Education – Higher Education Commission**. Dr. Gustafson has been in the field of higher education for over 39 years and has served in a variety of positions. He can be reached at (603) 271-0256 or [Richard.Gustafson@doe.nh.gov](mailto:Richard.Gustafson@doe.nh.gov).

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## RESOURCES

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### A. Adolescent Health Topics

The Office of Adolescent Health (OAH) coordinates adolescent health promotion and disease prevention programs and initiatives across the U.S. Department of Health and Human Services (HHS). OAH collects and disseminates information on adolescent health to the public and to health professionals. It works in partnership with other HHS agencies to support evidence-based approaches to improve the health of adolescents and monitors trends in adolescent health. More information can be found at [www.hhs.gov/ash/oah](http://www.hhs.gov/ash/oah).

### B. Guide for Schools Issued Regarding New Rules for Food and Nutrition

The Department of Health and Human Services (DHHS), Division of Public Health Services, Obesity Prevention Program released *School Foods: A Guide to Implementing the New Hampshire Administrative Rules for Education Regarding Food and Nutrition*. The guide is a toolkit designed to help schools implement the administrative rules, which impact all foods made available in New Hampshire public schools outside of the regular U.S. Department of Agriculture (USDA) school meals and snack programs. All foods made available in public schools during school hours are impacted, including foods served à la carte. The toolkit identifies nutrition standards for school boards to adopt that are accepted by the New Hampshire Department of Education. It also provides information on communicating policy, maximizing financial gains, promoting new foods, celebrations, fundraisers, and other resources. The toolkit can be found at [www.education.nh.gov/program/nutrition/index.htm](http://www.education.nh.gov/program/nutrition/index.htm).

### C. HIV/AIDS Prevention for Youth

The National Resource Center for HIV/AIDS Prevention among Adolescents has created a web site that provides web-based resources, evidence-based research, and links to training and technical assistance to promote HIV/AIDS prevention for youth. Visit this new resource at [www.PreventYouthHIV.org](http://www.PreventYouthHIV.org).

### D. NEA Health Information Network

The NEA Health Information Network has released two new sets of standards-based teaching resources. Both are aligned to the National Health Education Standards and the Common Core State Standards. Both have been reviewed and pilot tested by teachers in the appropriate grade levels. Additionally both are available free of charge.

- *Healthy Steps for Healthy Lives* is designed for use in grades K-3. The Healthy Steps for Healthy Lives program was developed as a resource for educators to help support your ongoing efforts to teach students about being healthy. Parents, after-school programs, and caregivers can also use the materials in the program. To view the materials go to [www.neahin.org/healthysteps](http://www.neahin.org/healthysteps).
- *Rx for Understanding* is a set of standards-based teaching materials (lesson plans and accompanying resources) for use with students in grades 5-8 that are aligned to the National Health Education Standards and the Common Core Standards and focuses on the problem of prescription drug abuse. To view the materials go to [www.neahin.org/rxforunderstanding](http://www.neahin.org/rxforunderstanding).



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**OTHER**

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**Constitution Day Essay Contest**

In 2004, the Congress decided that “Constitution Day” should be observed in schools each year on September 17 with educational programs about the history and signing of the Constitution. To help celebrate Constitution Day, eight newspapers and the New Hampshire Supreme Court have sponsored an annual "Constitution Day Essay Contest" for grades 5-12 on a topic related to our constitutional rights as citizens. Winning essays will be published in the participating newspapers and winners will be invited, along with parents and teachers, to a special reception at the state Supreme Court and to the Nackey S. Loeb School of Communications First Amendment Awards. For more information about the essay contest go to [www.education.nh.gov/instruction/curriculum/social\\_studies/constitutionday2010.htm](http://www.education.nh.gov/instruction/curriculum/social_studies/constitutionday2010.htm).

**Green Ribbon Schools**

The U.S. Department of Education has established the award for schools with exemplary achievement in the three pillars of the Green Ribbon Schools Program: reduced environmental impact, improved health and wellness, effective environmental and sustainability education. Each state may nominate up to four schools, including one private school. Information and the application template may be found at [www.education.nh.gov/program/school\\_approval/g\\_ribbon\\_schools.htm](http://www.education.nh.gov/program/school_approval/g_ribbon_schools.htm). Applications are due by December 10, 2012.

**National Online Teacher of the Year Award**

The nomination period is now open for iNACOL and Southern Regional Education Board's (SREB) National Teacher of the Year Award and remains open until October 8. The national competition honors K-12 teachers who represent the best of the fast-growing world of online education. It showcases the teachers behind the screen and the many ways they use online education – to broaden student access to specialized content, for example, or to target their teaching to individual students' learning needs and profiles. An online teacher from any U.S. public school, charter school, or state or district virtual school may be nominated by his or her superintendent, principal, program director, department chair, or other supervisor. Qualified nominees will be invited to submit detailed applications that will be reviewed by a team of education technology experts from across the country. For criteria and information about past winners of the SREB/iNACOL National Online Teacher of the Year Award, visit [www.sreb.org/page/1486/noty\\_award.html](http://www.sreb.org/page/1486/noty_award.html).

**NH Poetry Out Loud High School Program & Competition**

The NH State Council on the Arts announces that registration is now open for NH high schools (private, public, charter) and home school groups to participate in the 2013 NH Poetry Out Loud Recitation Program and Competition. Poetry Out Loud is a nationwide program of the National Endowment of the Arts (NEA) carried out in partnership with the Poetry Foundation. It encourages the nation's youth to learn about the beauty and power of language through memorization and performance of great poems. The statewide final competition for the 2012 New Hampshire Poetry Out Loud program took place at Representatives Hall at the State House in Concord and we hope to hold them there again in 2013. At the final competition, champions from the state's four semi-final competitions will vie for the chance to represent New Hampshire at the national championship in Washington, D.C., where \$50,000 in scholarships and school prizes will be awarded. The program is free



for schools and limited to 40 NH high schools/groups on a first-come, first-served registration basis. To register, complete the online form at <https://www.surveymonkey.com/s/NHPOLSchoolRegistration2012-13> or for additional information about NH Poetry Out Loud, go to at [www.nh.gov/nharts](http://www.nh.gov/nharts), click on the “Poetry Out Loud” button or contact Catherine O’Brian, New Hampshire State Council on the Arts at (603) 271-0795, [Catherine.R.OBrian@dcn.nh.gov](mailto:Catherine.R.OBrian@dcn.nh.gov); or Cynthia Robinson, [cynthiarobinson@roadrunner.com](mailto:cynthiarobinson@roadrunner.com).

### **United States Senate Youth Program (USSYP)**

In New Hampshire each high school principal may nominate one eligible student. Selection is based on academic accomplishments, community services, and demonstrated qualities of leadership as elected high school student body officers for the current school year. A selection committee reviews the nominations and chooses several finalists. All finalists are interviewed in early November by the selection committee. The Committee then selects two primary delegates and a first and second alternate. Alternates will be selected as replacements in the event a primary delegate is for any reason unable to participate in the program's Washington Week. Delegates will travel to Washington (all expenses paid) and receive \$5,000 scholarships. The 51st Annual USSYP will be held in Washington, D.C. March 9-16, 2013. For more information go to [www.education.nh.gov/recognition/us\\_senate.htm](http://www.education.nh.gov/recognition/us_senate.htm).

Contact: Lori Temple, (603) 271-6646, [Lori.Temple@doe.nh.gov](mailto:Lori.Temple@doe.nh.gov)

### **Conservation Grant Program**

The State Conservation Committee (SCC) has announced that the 2013 Conservation “Moose Plate” Grant applications are available. The State Conservation Committee’s Conservation Grant Program supports and promotes programs and partnerships that protect, restore and enhance the state’s valuable natural resources. Since 2000, the State Conservation Committee has funded dozens of projects all over New Hampshire to Municipalities, County Conservation Districts, educational institutions, and other organizations involved in natural resource conservation. Applications are due on October 1, 2012. For more information go to [www.nh.gov/scc/grants/index.htm](http://www.nh.gov/scc/grants/index.htm).

### **IEEE NH Section Announces Fall 2012 Pre-University Grant Program**

IEEE recognizes the importance of promoting Science, Technology, Engineering and Math (STEM) to elementary and secondary grade students as a means of fostering interest and stimulating career path choices in these areas. The IEEE NH Section supports these goals by offering Pre-University Grants in two categories: (a) awards to schools and organizations for unique STEM projects and activities and (b) awards to individual teachers for developing or implementing novel cloud computing applications in the classroom. Schools, organizations and teachers are encouraged to apply for grants in either category. This year a single application period will be open from September 1st to October 15th. Application letters should be submitted to the IEEE NH Section Pre-University Committee at: [donsherwood@ieee.org](mailto:donsherwood@ieee.org) and the IEEE NH Section Secretary at: [henway@computer.org](mailto:henway@computer.org). For more information go to [www.ieee-nh.org](http://www.ieee-nh.org).

### **Inspiring Excellence in Curriculum, Instruction, and Assessment**

At the New Hampshire Association for Supervision and Curriculum Development’s (NHASCD) October 19th, 2012, conference, Dr. Heidi Hayes Jacobs will speak on *Mapping to the Core: Integrating the Common Core Standards into Your School Curriculum, K-12*. At

this conference, Dr. Jacobs will provide the framework, research, and case studies behind curriculum mapping. She will also explore questions with participants such as: 1) How can teachers integrate the Common Core Standards into core unit maps? 2) How can curriculum maps reflect the needs of 21st Century teaching and learning? And 3) How might teachers encourage provocative questions, critical thinking, and enduring understandings? To register or for more information go to [www.cvent.com/events/oct-19th-2012-nhascd-conference-heidi-hayes-jacobs/event-summary-8f946c96a3cc4659871916cb3ef33909.aspx](http://www.cvent.com/events/oct-19th-2012-nhascd-conference-heidi-hayes-jacobs/event-summary-8f946c96a3cc4659871916cb3ef33909.aspx).

### **Education Nation Teacher Town Hall**

The third Annual NBC News Education Nation Teacher Town Hall with Brian Williams will air live on MSNBC from the New York Public Library on Sunday, Sept 23rd from noon – 2:00 p.m. Join the conversation now at [www.educationnation.com](http://www.educationnation.com) to answer questions, share ideas and tell them what you want to discuss. Every Tuesday, Thursday and Saturday a new question is posted on Education Nation.

### **Food Day – October 24th**

Food Day is a nationwide celebration and movement toward more healthy, affordable and sustainable food. The effort is backed by the American Public Health Association, the Academy of Nutrition and Dietetics, the National Sustainable Agriculture Coalition, National WIC Association, and other partners. The goals of Food Day are to raise awareness about food issues, to advocate for better food policies at the local, state, and national levels, and to strengthen and unify the food movement. Much like Earth Day, Food Day aims to stimulate events and activities on and around the date October 24 to achieve these goals and draw national attention to the issues. If your school would like to sponsor an event for food day, please go to [www.foodday.org](http://www.foodday.org).

Contact: Cheri White, (603) 271-3860, [Cheri.White@doe.nh.gov](mailto:Cheri.White@doe.nh.gov)

### **Monarchs School Day**

The Manchester Monarchs will be hosting the third Monarchs School Day on Wednesday, November 14, 2012 at 10:00 a.m. at the Verizon Wireless Arena. This event will be a fun, educational experience for students and will utilize the exciting game of hockey as a tool to teach science, health, mathematics, New Hampshire's history and more. During the event there will be interactive, educational stations on the arena's concourse, in-game announcements pertaining to various topics, and a workbook for students to do throughout the game. Invitation letters were sent to principals in August. For more information about this event please contact Bob McCaffrey of the Manchester Monarchs at (603) 626-7825 ext. 6113.

### **NH Children in Nature Conference**

The New Hampshire Children in Nature conference "Discovering Nature Wherever You Are" takes place on October 4, 2012, from 8:30 a.m. to 4:00 p.m., at Castleton Banquet and Conference Center in Windham, N.H. The day will showcase the many ways we can reconnect children, youth and families with nature, particularly in our urban communities. Lenore Skenazy, author of *Free-Range Kids: How to Raise Safe, Self-Reliant Children (Without Going Nuts with Worry)* will open the conference with a keynote, and wrap up the day with a book signing. The day will be filled with informative workshops and networking opportunities that will provide participants with the resources, tools and knowledge to create communities that encourage everyone to spend more time in nature. Workshops will include

planning and developing outdoor learning and play spaces, finding your way with navigation skills, making arts inspired by nature, creative teaching on the trail, basics and safety for taking kids on walks, early childhood activities from nature walks to fairy houses, successful teen programs, planting urban gardens with kids, and more. The registration fee for the conference is \$50, which includes 3 workshop sessions, lunch and refreshments. For more information or to register, visit <http://www.nhchildreninnature.org/events>.

### Read for the Record

Jumpstart's Read for the Record, presented in partnership with the Pearson Foundation, is one day of the year when millions of individuals come together to celebrate literacy and support Jumpstart in its efforts to promote early childhood education. On October 4, 2012, people across the country will be encouraged to read the children's book *Ladybug Girl and the Bug Squad*, by David Soman and Jacky Davis, in support of Jumpstart's mission to work towards the day that every child in America enters school prepared to succeed. Visit [www.wegivebooks.org](http://www.wegivebooks.org) for more information.

### September Childhood Obesity Awareness Month

On August 27, 2012, Governor John H. Lynch declared September "Childhood Obesity Awareness Month" in the State of New Hampshire. The NH Department of Education is working in partnership with Kids Culinary Arts to create an interdisciplinary Nutritional Health curriculum which uses cooking as the medium and nourishing food as a key learning tool to teach students the importance of sound nutrition. With these lessons, children can be capable of identifying, preparing and eating nourishing foods. The goal of these initiatives is to reverse the harmful and far-reaching physical, academic, social, and emotional problems that are currently plaguing our children and nation as a result of the childhood obesity epidemic. For more information, please visit [www.KidsCulinaryArts.com](http://www.KidsCulinaryArts.com) or contact: Cathy Duchesne, Executive Director, Kids Culinary Arts, (603) 249-5570, [cathy@KidsCulinaryArts.com](mailto:cathy@KidsCulinaryArts.com).

Building on September as Childhood Obesity Awareness month, here are five simple, healthy opportunities to promote different ways to help promote concepts to help eradicate childhood obesity in your communities:

1. Bring **Kids Culinary Arts** programs to your school district. Call Cathy Duchesne at 603-249-5570 or [Cathy@KidsCulinaryArts.com](mailto:Cathy@KidsCulinaryArts.com) to learn more about making this happen.
2. Partner with your **Nutrition Services Director** to promote the new [standards for school meals](#) that will result in healthier meals for kids across the state based on the goals of the Healthy & Hunger Free Kids Act of 2010.
3. Promote healthy eating and active living by bringing **FoodPlay** ([www.FoodPlay.com](http://www.FoodPlay.com)) to your school. FoodPlay provides a fun-filled 45 minute theater show and curriculum-based resources to your school which allows kids to take charge of growing up healthy and fit!
  - a. FoodPlay will provide NH schools with a \$150 discount on their FOODPLAY School Special program for NH schools in the 2012-13 school year. The program is normally \$1145 but is now \$995 for NH school communities.
  - b. Please contact Patti Dougherty at [patti@foodplay.com](mailto:patti@foodplay.com) or (413) 247-5400 x 103 to schedule your performance.

4. Host a Healthy Fundraiser with [Growums](http://www.Growums.com) meal-themed garden kits. Visit [www.Growums.com](http://www.Growums.com) or contact [cduchesne.growums@gmail.com](mailto:cduchesne.growums@gmail.com) to learn how easy and profitable it is to host this new fundraiser.
  - a. [Growums](http://www.Growums.com) has new, exciting, healthy fundraising products – 6 awesome meal-themed garden kits: Pizza, Taco, Salad, Stir-Fry, Herb, and Ratatouille.
  - b. Every garden kit contains a self-watering seed tray with 8 seed starter pellets and two seed packages for each of the four veggies and herbs found in the meals.
  - c. Create an outdoor classroom after your fundraising by planting a school garden using [Growums](http://www.Growums.com) garden kits.
5. Plan a Wellness Fair
  - a. March is National Nutrition month which gives you 6 months to work with your community resources and staff to promote the benefits of healthy lifestyles for your students. Google 'school wellness fairs' to explore the many resources available on how best to coordinate and promote a community wide event.